

**TOWN OF ROCKY HILL  
PARKS AND RECREATION ADVISORY BOARD  
MEETING MARCH 24, 2014  
WORKING NOTES**

Member Greenspan called the March 24, 2014 meeting of the Rocky Hill Parks and Recreation Advisory Board to order at 5:10 P.M. in the Parks & Recreation Conference Room.

**I. ATTENDANCE**

In attendance: Allan Greenspan, Jeff Levine, Drew O'Connor, Maria Morse, Gina Marino, and Rosanna Sessa. Also present, Lisa Zerio, Parks and Recreation Director and Walt Sykes, Parks Crew Leader.

**II. APPROVAL OF MINUTES 2/24/14**

Motion made by Member Levine to approve minutes of 2/24/14. Member Sessa seconded, motion carried unanimously.

Motion made by Member Levine to approve working notes for 2/24/14. Member Sessa seconded, motion carried unanimously.

**III. CORRESPONDENCE**

Ms Zerio asked the board if they got the e-mail from Mr. Chiucarello and asked Walt Sykes to attend this meeting to help explain the more about the waterfront development project. Lisa also said the since Member Greenspan has been on the Economic Development Committee he can explain the history behind it. Member Greenspan said that the park that Mr. Chiucarello was speaking about is the one acre park down by the river that will be developed by the people who will be building a condo/small retail facility. What Mr. Chiucarello is trying to find out is if the town will own that piece of property since and/or maintaining it. This asset would be a great connector for the trails system.

Ms Zerio explained that she and Mr. Sykes had attended some of the meetings to give their input. Ms Zerio said that if the town was to own and maintain it she wants to make sure she has the sufficient staff/equipment to maintain it properly.

Member Morse asked to explain to her about the riverfront property since she is new and did not recall hearing about the river area which is being developed. Mr. Sykes also mentioned the he recalled that Maxwell Park was built by a developer and then was given to the town to maintain.

A discussion followed regarding owning or maintaining it.

Ms. Zerio mentioned that the State was building office/bathroom facility down at the Ferry Park and found out that they were building them for the town and it is her understanding they want the town to maintain the bathrooms. Ms Zerio said that she asked the town manager who was going to be responsible for locking and opening them on a regular basis and what we were going to do about security. Ms Zerio said that she looked into the cost to have an outside vendor take care of the cleaning and it would cost between \$140 and \$200 a week. Member O'Connor mentioned that time locks for the bathroom doors can be programmed and security cameras could help. After discussing both issues Member Greenspan said that he would draft a letter to the Town Manager, Mayor, and Ray Carpentino regarding the Riverfront Park.

#### **IV. MEETING OPEN TO THE PUBLIC**

*This portion of the meeting is specifically set aside for comments for the public, who are asked to limit their comments to two (2) minutes on any topic.*

NONE

#### **V. OLD BUSINESS**

##### **A. BUDGET – 2014/2015**

Ms Zerio said that the budget book was going to the printers today. Member Morse asked Ms Zerio about the Special Rec account and Ms Zerio said the Town Treasure put a report together and gave it to the town council but they wanted a more details report given to them on a monthly basis. Member Morse said if it was ok with Ms Zerio she would like to look at our records and maybe she could help because she has some background in accounting. Ms Zerio said that the accounts will be consolidated to make it easier to follow.

##### **B. MCVICAR FIELD - Steap Grant**

Ms Zerio said that the grant was sent in and the town is waiting to hear if we are receiving the funding.

##### **C. PARKS/TRAILS**

Member O'Connor mentioned that bobcats and black bear were spotted in the West End of town and we should let Mr. Chiucarello know because this is the area that we have talked about doing trails.

#### **D. ACHIEVE GRANT**

Ms Zerio said that we will be kicking off the employee wellness program and will be in competition not only between the town employees and departments but with the Town of Berlin as well. Ms. Zerio said we will be giving out prizes as an incentive to keep the employees motivated.

### **VI. NEW BUSINESS**

#### **A. CURRENT BUDGET 2013/2014**

Ms Zerio said she went to the last Town Council meeting that they made a motion to freeze all hiring including summer part time staff. Ms. Zerio will be attending the Town Council meeting on April 7<sup>th</sup> to request the hiring of her summers seasonal part time staff.

#### **B. UPCOMING PROGRAMS**

Ms Zerio said that the Jelly-Bean Jamboree will be April 12<sup>th</sup> at the Community Center and the Fishing Derby is on the same day with the Fish and Game Club selling pancakes at Elm Ridge Park.

### **VII. OTHER**

Ms Zerio said that the Senior Affairs Committee met and will send out a survey and will ask the Town Council to see if they can apply for grants for expanding the Senior/Community Center.

Ms Zerio also explained the procedure for using the gyms at the school. All groups that want to use the gyms for practice need to go through the person in charge of scheduling and that person needs to call the BOE and request time in one of the school gyms.

### **IX. ADJOURNMENT**

Member Marino made a motion to adjourn the meeting. Seconded by Member Morse. Motion carried unanimously.

**Adjourned 6:20 P.M.**

**Next meeting is April 28, 2014**